

*Londonthorpe & Harrowby Without Parish Council*

Minutes of the Parish Council Meeting held 4<sup>th</sup> July 2018 at Belmont School 7.00pm

**Public Open Session; there were no parishioners present.**

**Councillors present were;** P Bakker, J Anderson, G Parnham, A Gregory, Cllr G Chivers, M Radley, R Keeler, , Cllr N Craft, R Wright, P Bavin and Y Martin. (11 Members were present.). LCC Cllr Linda Wootten and Cllr A Stokes were also in attendance. Cllr J Anderson left shortly after feeling unwell. PCSO Jackie Fulker sent apologies as she is on annual leave. P Armstrong the Clerk took the notes. Cllr P Bakker the Chairperson took the Chair.

16/18 **Apologies were received from A Widdowson.**

17/18 **Declarations of Interest; None.**

18/18 **Clerks Notes** of the 9<sup>th</sup> May 2018 meeting were accepted as a true record and became the minutes. Proposed by G Parnham, seconded R Wright, all members were in agreement.

19/18 **Clerks Report on Progress.** The Clerk stated all matters were covered under the appropriate agenda items.

20/18 **Financial Statement No.2.**

The Clerk/RFO went through the financial report in fine detail as usual explaining all the payments etc. The Community Cleaners and Clerks salaries for the last two months May & June totalling £1698.66 was paid out including employees Income Tax to HMRC. Other payments included £150 to R Webster for Gras cutting Inc £25 VAT. LALC the annual magazine fees of £25 was paid. The rent for Bridge End Road of £150 was paid. The Insurance was renewed with Came & Co at a cost of £923.45, Membership fees were paid to the ICO of £35 and CPRE of £36. Petty Cash expenditure owed to the Clerk during the last two months included the small amount owed from the previous meeting.

The amount being £400.50, this included the £327.94 for the materials for the repairs to the Londonthorpe Bus Shelter. Office costs of £47.57, Gardens £10 and Working Party Tools £14.99 made up the remainder. VAT of £63.91 is reclaimable.

Total expenditure during these two months being £3418.61 a total of £88.91 of VAT is reclaimable. Income was £293.21, interest of 82p from HSBC and £192.39 from Melton Mowbray and £100 from Newsletter Advert Donations.

Known expenditure due for payment before the next meeting are Community Cleaner's Salary, Clerks Salary, Repairs, Road Safety Insurance and Training. It was noted that there will be others if agreed under item 22/18. The Clerk informed the meeting that all budget headings were as expected for this time of year.

The Clerk explained that the Building Society now require a separate mandate for each account, it was decided on a Proposal by N Craft seconded by R Wright that we should close the easy access account and just keep the "30 Day" one. Unan.

Agreement to accept the Financial Statement No 2 and all the options suggested plus the normal expected payments was proposed by A Gregory seconded by N Craft this was agreed unanimously.

The clerk informed the meeting that his salary will increase slightly with the adjustment of the national framework for Clerks Salaries as per his contract. He stated that this is not an annual review.

The Audit has been forwarded before the due date.

21/18 **PLANNING APPLICATIONS**

Number	Address	Reason	Comment/notes
S18/0791	1 Sixth Ave	Single Storey Ext	No Obj
S18/1050	29 St Andrews	Single Storey Ext	No Obj.

Nothing further has been heard about the Harrowby Hill development but there are still a couple of months left for them to lodge an Appeal.

All Councillors have been informed of all these applications. Councillors for the areas concerned have reviewed the planning applications received for this period and these were agreed as above.

22/18 **Leisure & Outdoor Committee.**

All Areas covered by this Committee are as usual reported in this item. As A. Widdowson Chair of this committee was unable to attend this meeting, the Clerk covered the relevant items of interest.

As the minutes of the June meeting and the Parish Tours were sent out to all members, they were aware of the items raised. Ten members attended the Parish Tours. The minutes of the June

Committee meeting were amended to add the apologies from Y Martin who had notified the Clerk by email.

- a. **Playground Safety:** The Picnic Bench at Bridge End Grove was deemed to be not worth repairing, it was suggested that a new one made of recycled plastic be purchased. This could be moved to another spot if we lose that Play Area in the future. The cost would be less than £800 fitted. This was agreed on a Proposal by G Parnham sec by R Wright. Fence to be repaired by WACS if possible.
- b. **Hills & Hollows;** the two new applications for memorial trees will now be planted in the autumn. The Committee feel we need to purchase two petrol hedge trimmers to allow us to keep the hedges under control. It was agreed on a proposal by G Parnham sec R Keeler that we purchase one as had been the described by the Clerk (£200-£300 each) and test it out first, this was agreed unan.  
The Chairman explained the work that had been planned for the early summer had not been done due to the extra hot dry weather which would have made the burning of the debris from the working party unsafe.
- c. **Working Party;** The Clerk and Chair attended an event at Rutland Water and are at another at Belton on the 14<sup>th</sup> July. We now have a new area manager as Ian Froggatt has been promoted.
- d. **New Play Equipment “Belfry”;** this has been very well received at the Belfry with nothing but positive reports from children and parents alike. Members asked if a plaque could be arranged stating that the equipment was provided by the PC. Clerk to get a quote. Loose bolt covers on the climbing frame to be dealt with by AMG.
- e. **Fifth Ave;** complaints have been received about the length of the grass and the danger of Tic’s, biting the children. It was explained that this was the only play area we do not cut ourselves. One suggestion is for us to look into taking on the cutting ourselves, another is that we wait until next season and see what comes out of the planned changes at SKDC. The Clerk will get a quote from our contractor out of interest. A Gregory reported that the seat needs some repairs, the clerk will look into it.
- f. **Grass Cutting;** the clerk showed copies of a map he had obtained which showed who cuts what on the northern side of the parish. He was able to point out some of the anomalies especially where the developers still retained the land. A copy of the map to be forwarded to all. See also e. above
- g. **WW1 Memorial:** the Clerk has had some useful conversations with Judith Lappin the secretary of the “Machine Gun Corps Old Comrades”. Some agreements have now been reached; the date will be Sunday 14<sup>th</sup> October probably about Midday.  
The spot on which we will plant a Walnut tree on the Parish boundary.  
The NT will supply the guard and we will supply the tree. Members will be expected to attend in a joint event with the Council and the Trust.  
The Chair of SKDC to be invited. Residents of the Parish to be invited via the Newsletter. RSVP required. Representatives from Prince William of Gloucester Barracks and local Junior Army Cadets. A way of getting passes into the Park will be required for none NT members. The Corps would very much like our local vicar Chris Bolland to do the dedication if possible. The Knighthalls who run the local Poppy Appeal have requested the opportunity to attend.  
Retire to the Old School in Belton for light refreshments after the service.  
All of this was proposed by N Craft and Seconded by Y Martin.
- h. **Best Kept Gardens:** members agreed that due to the extremely hot dry weather the provisional round of judging will take place after we have had some rain. The Clerk will inform all of the new date soon after the weather changes. This will mean only two rounds of judging this year.

23/18 **Spitalgate Heath;** nothing new received.

24/18 **Highways Notes:**

**Chatsworth Avenue & Harrowby Hill Flooding;** A concerted effort is being made to get something done about both of these matters. Cllr L Wootten has been working tirelessly complaining to all the agencies. The agencies involved are LCC Highways, SKDC, Internal Drainage Board, Lincolnshire Flood Agency, and others. The homes on eastern side of Harrowby Lane are suffering damage as is the road surface. Cllr N Craft continues to push for something to be done on Chatsworth Avenue. It was agreed that the Clerk writes to all the agencies demanding something is done about both situations.

**Speed Guns:** we are still waiting for further information.

	<p><b>Potholes:</b> a series of poor repairs have been completed around the parish; these we know will require redoing as soon as we get a significant amount of rain. Councillor L Wootten continues to push for us on all Highways matters currently affecting the Parish.</p> <p>Cllr A Stokes reported that repairs are to be made to the footpaths on Somerby Hill estate, a date is not yet known.</p> <p>PROWs; The kissing gate at Turnor Rd was deemed ok by councillors who visited, one councillor though has been told that the wrong one was fitted.</p>
25/18	<p><b>Tom Childs Award:</b> Cllr G Chivers has come forward with a young lady who could be worthy recipient. The Clerk will follow this up.</p>
26/18	<p><b>Newsletter:</b> this will need to be ready for delivery the first week in September. The working party will meet as soon as possible. Items for inclusion are Open Evening and WW1 event invitations, Calendar changes Working Party to the 7<sup>th</sup> Oct etc, HH Flooding, Planning, Grass Cutting and Memorial Trees. In considerate parking in Londonthorpe.</p>
27/18	<p><b>Open Evening:</b> the date has been set for Wednesday 26<sup>th</sup> September; the Working Party will meet in August to do the planning. Items for inclusion above the normal are invited from all councillors. Grantham Hospital, GDPR, WWI details and the Flooding around Harrowby Hillside area.</p>
28/18	<p><b>Review of Policies; General Data Protection Regulations;</b> further information has been given out to councillors. We have now completed the paperwork side of thing except the contact request form. A copy of which has been shown to councillors and agreed. The Clerk will now send to those people concerned.</p> <p>Further work has been done on Office Control; a Lockable Filing Cabinet is to be purchased for any sensitive paperwork etc. The Clerk has looked into new E-Mail addresses for all councillors and the Parish Email Address; it was proposed by G Parnham seconded by R Keeler that as we have a .gov.uk website we should go with that for our emails. Final wording to be agreed i.e. full name as now or initials? Password Protection to be on everything.</p>
29/18	<p><b>Correspondence:</b> on 23<sup>rd</sup> July there is to be an Open STP Meeting at the Life Church on London Road.</p>
30/18	<p><b>Items Not covered Under Other Agenda Headings.</b></p> <p>The question was asked did we have a PCSO at present, the Clerk stated that yes we did and they had actually sent their apologies for not being here tonight. She has also been operating speed traps around the parish especially on Londonthorpe Lane. Inconsiderate Parking in Londonthorpe is to be added to the newsletter.</p>
	<p>Meeting closed 8.28pm. Diary Dates are as per these minutes and the Newsletter. Next meeting; 12<sup>th</sup> September 2018.</p> <p>Signed as a true copy of the meeting held 4th July 2018 Date 12/9/2018</p>