

Londonthorpe & Harrowby "Without" Parish Council



Clerk; Peter A. Armstrong 27 Belton Ave Grantham Lincs NG31 9JE
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Dear Parish Councillor,

27/4/2022

You are summoned to attend the **Annual Parish Council Meeting** of the above Parish Council.
on Wednesday **11th May 2022 @ 7.00pm.**

The Council meeting will also include a ten-minute open session to which parishioners are invited to speak.

- 22/1 **Apologies & Welcome**
- 22/2 **Election of Officers: Chairman & Vice Chairman**
- 22/3 **Signing of Declaration Chairman**
- 22/4 **To Fill Casual Vacancies by Co-option**
- 22/5 **Signing of Acceptance of Office Forms**
- 22/6 **Declaration of Interests & Dispensation Requests**
- 22/7 **Clerks Notes of 9th March 2022 to be confirmed as the Minutes of that Meeting.**
- 22/8 **Clerks Report on Progress [Items not covered on the agenda]**
- 22/9 **Receive Details of Financial Statement No 1 & Late items from 2021-22**

Items from 2021-22 Account relating to the period between the last meeting and end of the year (31st March)

Solicitors' Fees and Community Cleaner selection meetings etc

- 2022-23 Community Cleaner/Handyman Salary and Clerks Salary, Mar/Apr 22 Includes crossover of Community Cleaners. Plus HMRC for the Quarter.
 - Nat West Bank Account Progress Report
 - Office Supplies/General Expenses Inc Bank Charges
 - Membership. Scribe, , LALC
 - Grass Cutting
 - Repairs
 - Hills & Hollows
 - Working Party
 - Petty Cash. (Breakdown of Expenditure)
 - Income
 - Other Known Expenditure Prior to the Next Meeting. Insurance, Salaries, Grass Cutting, Jubilee Celebration Works & Grants, etc. ICO, SLCC, , CPRE, RENT
 - Confirm Financial Statement No.1
- 22/10 **Audit Annual Governance Statement**, Confirm adherence to regulation's etc.
 - 22/11 **Audit Agree Accounting Statement**
 - 22/12 **Leisure & Outdoor Committee:**
 - a. Playground Safety Report [update].
 - b. Update re Community Cleaner/Litter Picker.
 - c. Covid 19 Update
 - d. Withambrook Play Area
 - e. Belfry
 - f. Londonthorpe Play Equipment Update
 - g. Hills and Hollows (Update) -Tree Planting
 - h. Bridge End Grove
 - i. Working Parties. Withambrook and Londonthorpe.
 - j. Woodland Trust Five Gates Update.
 - k. New Land Works & Working Parties as per site meeting
 - 22/13 **Queens Jubilee - Progress Report Inc the Obtainment of the Land to the West of Sandringham Drive.** Request for Grants Towards Street Parties
 - 22/14 **Blessed Hugh More Consultation: Any Update:**
 - 22/15 **Planning Applications Received & Follow Ups.** Latest Applications.
 - 21/16 **Highway Matters** Five Gates Road Closure, CSW any reports from LCC etc. Residents idea re having **Volunteer Pothole Reporters**
 - 21/17 **Policies**
 - 21/18 **Correspondence**
 - 21/19 **Matters not covered on this Agenda but for the July Meeting**

Apologies should be forwarded to the Clerk before the meeting please.

Yours Sincerely P. A. Armstrong Clerk/RFO.

As agreed, Councillors should, where possible forward any queries/comments on items they have or received, to me the Clerk before the meeting please. This will enable me give out the correct up to date information.